

SHARED GOVERNANCE COUNCIL MEETING

Minutes – October 27, 2010

Board Room 2:00 – 4:00 p.m.

Members Present

Minority Coalition: Karen McCord, Kevin Anderson
Faculty: Tom Grube, Thom Watkins

Classified: Cynthia Simon
Students: Lexi Parmer, Jennifer Sandoval

Resource Persons: Dr. Jowel Laguerre, S/P; Peter Bostic, ED-IA; Jeff Lamb, Dean Aca Success & LR; Nora O'Neill, Exec. Coord.; Terri Ryland, Int DFS, attended for Roy Stutzman

Members Absent

Classified: Local 39 **Administration:** Erin Vines and Zandra Gilley
Resource Person: Arturo Reyes, EVP-ASA; Karen Ulrich, Dir HR; Roy Stutzman, Cons-Fin/Admin;

1. (a) **Call to Order**

In Dr. Laguerre called the meeting to order at 2:05 p.m.

(b) **Approval of Agenda**

It was moved by Kevin Anderson and seconded by Lexi Parmer to approve the Agenda for this meeting. The motion carried unanimously.

(c) **Approval of Minutes**

It was moved by Thom Watkins and seconded by Cynthia to approve the Minutes of the October 13, 2010, Shared Governance Council Meeting, amended to list Zandra Gilley as absent rather than present. The motion carried unanimously.

2. **PERT & IPP:** Jeff Lamb advised that he will be bringing 3 proposals to the SGC for review and approval or non-approval. The SGC Rating Form may be found on MyGroups/Admin/Res & Png/Png Faculty & Staff/Files/SGC Rating Form. Dr. Laguerre advised that there needed to be a fast track process for urgent grants.

3. **Accreditation – Writing Reports:** Jeff Lamb advised that the Accreditation Visiting Team will be on campus on November 1, 2010. Drs. Nixon and Taylor will be handling the visit on behalf of the ACCJC.

4. **Board Policy and Procedures**

- **New Policy – Auditor:** Needs to be combined with Policy 3070 and returned to SGC at a later date.
- **New Policy – Legal Counsel:** Moved by Tom Grube and seconded by Thom Watkins to approve this policy as presented. Motion carried unanimously.
- **New Policy – Selection of S/P:** Moved by Thom Watkins and seconded by Tom Grube to approve this policy as presented. The SGC offered some updates that should be made to the Procedures. Motion carried unanimously.
- **Review of Policy No. 1043, Speakers:** Moved by Tom Grube and seconded by Kevin Anderson to approve the policy as presented. Motion carried unanimously.
- **Revised Policy No. 1016, Duties and Responsibilities of the Board:** Moved by Cynthia Simon and seconded by Lexi Parmer to approve this policy as presented. Motion carried unanimously.

- **Revised Policy No. 1045**, Minutes of Meetings: Moved by Cynthia Simon and seconded by Thom Watkins to approve this policy as presented. Motion carried unanimously.
- **Revised Policy No. 1060**, Flying the Flag at Half Staff: Moved by Cynthia Simon and seconded by Lexi Parmer to leave this policy as it was originally, with the Board Subcommittee's recommended additional verbiage incorporated into the Procedures for this policy. Motion carried unanimously.
- **Review of Policy No. 1075**, Delegation of Authority to the Superintendent/President: Moved by Tom Grube and seconded by Jennifer Sandoval to approve the policy as presented. Motion carried unanimously
- **Policy No. 1009, Election of Student Trustee**. Moved by Tom Grube and seconded by Kevin Anderson that this policy be forwarded to the Board subcommittee for review. The policy will return to a future SGC meeting for approval.

5. Federal and State Legislative Platform Capital Outlay Requests: Dr. Laguerre advised the SGC of the five items that make up his Legislative Platform for 2011:

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| (1) New Library (State of California may pay 50%) | (2) Theatre (State of California may pay 100%) |
| (3) New Science Building on the Fairfield Campus | (4) Bio-tech facility in Vacaville |
| (5) Higher Education Center at Vallejo Center | |

6. Budget Update: Terri Ryland, Interim Director of Fiscal Services, provided the budget update on behalf of Roy Stutzman, advising that she and Roy will be attending a Budget Workshop in Sacramento on November 5, 2010, which will give them a better idea of the status of the State's budget.

7. Review of Agenda for the November 3, 2010, Governing Board Meeting: Dr. Laguerre reviewed the Agenda for the November 3, 2010, Governing Board Meeting, with the SGC.

8. College Area Reports/Announcements

**Superintendent/
President:**

Dr. Laguerre advised that he held open forums at each campus site, as well as for the ASSC; and, he commented that the best-attended forum was the one he held for the ASSC. He hopes to have additional forums, in the future, to address Basic Skills, student success, placement tests, etc.

ASSC:

Lexi Parmer and Jennifer Sandoval advised that last weekend ASSC sent nine members to the California Community Colleges' Student Affairs Association (CCCSAA) conference in Southern California. ASSC is holding its annual food drive as well as their Turkey Run/Scavenger Hunt. In addition, the ASSC's funding requests are due back to the ASSC on November 9, 2010.

Academic Senate:

Thom Watkins stated that, at the next Academic Senate meeting, they will address the issue of by-laws as well as have a presentation by Robin Arie-Donch on SB 1440. The State Academic Senate has told them to not change anything yet. Also, Thom Watkins will be attending the Academic Senate State Plenary on November 11, 12, and 13, 2010.

**Academic &
Student Affairs:**

No report.

SCFA:

Tom Grube informed the SGC that the SCFA has put together a committee to re-write a portion of their by-laws as the original version did not take into account that Divisions might get changed. They will have one representative from each Division and are considering representation from the Centers.

CSEA:

Cynthia Simon advised that the CSEA will meet on October 20, 2010, for election of officers for the 2011-2013 period. They are also re-writing their by-laws because the Past President is not included in the by-laws as an officer. Also, Cynthia said that the next CSEA Newsletter will be coming out soon.

Local 39:

No report.

Management:

No report.

Minority Coalition: Karen McCord advised that the Minority Coalition would be having their next meeting after this SGC meeting.

Human Resources: No report.

Tech. & LR.: No report.

**Administrative &
Business Services:** No report.

The meeting was adjourned at 3:56 p.m.

JCL/no